

Unit Title: Arabic Communication Skills	
Level:	Two
Credit Value:	3
Unit Code:	FN7/2/LR/001

This unit has 4 learning outcomes

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand written sentences and frequently used expressions from routine texts relating to personal, familial, geographical and work-related matters.	1.1. Obtain specific factual details from at least two different texts, each of at least 100 words. 1.2. Identify instructions/advice/requests from a further range of at least two different texts, each of at least 100 words, that use a range of simple structures and set phrases. 1.3. Demonstrate general understanding of a further range of at least two texts, each of at least 100 words, containing general information, views and opinions that use varied and occasional unfamiliar vocabulary within simple structures.
2. Be able to write simple communications relating to aspects of own background, immediate environment and matters in areas of immediate need.	2.1. Write at least two pieces of continuous communication each of at least 100 words on different topics, of which at least one piece contains advice/instructions. 2.2. Write at least two pieces of informal communication each of at least 100 words, of which at least one piece contains views/opinions. 2.3. Compost at least two pieces of formal communication, each of at least 100 words, of which at least one piece contains enquiries or requests.

<p>3. Be able to communicate in simple and routine tasks requiring a direct exchange of information on familiar and routine situations</p>	<p>3.1. Combine and use a range of routine structures and commonly used expressions to ask for information and make requests using appropriate terms for the situations in at least three different contexts.</p> <p>3.2. Combine and use a range of routine structures and commonly used expressions to provide information, instructions and advice using appropriate terms for the situations in at least three different contexts.</p> <p>3.3. Demonstrate simple alternative ways of re-stating information that another has not understood in at least three different contexts.</p> <p>3.4. Combine and use a range of routine structures and commonly used expressions to initiate and maintain contact and to seek and express opinions or information using appropriate terms for familiar and routine situations in at least three different contexts.</p>
<p>4. Be able to understand specific, factual information from routine statements, descriptions or explanations and general information from routine statements and conversations personal, social or work-related matters.</p>	<p>4.1. Extract specific details from at least two different sources.</p> <p>4.2. Extract specific instructions or advice relating to routine matters from at least one further source.</p> <p>4.3. Demonstrate general understanding of the main points of at least one further source.</p> <p>4.4. Demonstrate understanding of grammatical detail in at least two conversations containing requests, views and opinions expressed using combinations of simple structures and set phrases.</p> <p>4.5. Demonstrate how different intonation patterns can indicate politeness and the difference between statement and question and how these can vary between Arab cultures.</p>

Assessment Information Grid

Guidance:

The grid below gives details of the assessment activities to be used with the unit attached. Please refer to the **OCN London Assessment Definitions** document for definitions of each activity and the expectations for assessment practice and evidence for verification.

P = Prescribed This assessment method *must* be used to assess all or part of the unit.

R = Recommended This assessment method *would be suitable* to assess all or part of the unit.

O = Optional This assessment method *could* be used to assess all or part of the unit.

N/S = Not suitable This assessment method would not be suitable for this unit.

A.C = Assessment Criteria These are the criteria that must be assessed through this prescribed method.

	P/O	A.C		P/O	A.C
Case Study	N/A		Project	N/A	
Written question & answer/test/exam	P	1.1, 1.2, 1.3	Role play/simulation	O	
Essay	N/A		Practical demonstration	N/A	
Report	N/A		Group discussion	N/A	
Oral question and answer	P		Performance/exhibition	N/A	
Written description	P	2.1, 2.2, 2.3	Production of artefact	N/A	
Reflective log/diary	N/A		Practice file	N/A	